

## WNYRIC Advisory Council Meeting Minutes

September 20, 2017

**Erie 1 BOCES 355 Harlem Road, Room A2, West Seneca, NY**

**DL Sites:** Erie 1 BOCES, 355 Harlem Road, West Seneca, Room A2, Erie 2 LoGuidice Room 1 9520 Fredonia Stockton Road, Fredonia, CA Olean DL Room, 1825 Windfall Road, Olean, ON DL Room at Tech Center, 4124 Saunders Settlement Road, Sanborn, GST BOCES, Hornell High School Telepresence Room 134 Seneca Road, Hornell

### Attending at Erie 1 BOCES:

Barb Mocarski	Eric Lawton
Greg Woytila	Jan Mathis
Jim Fregelette	Karen Cuddy-Miller
Kimberly Moritz	Liz Freas
Mary Beth Genovese-Scullion	Mary Beth Genovese-Scullion
Michael Cornell	Michelle Okal-Frink
Pat Bruce	Pon Sminski
Rosanne Huffcut	Scott Taylor
Will Westoven	

### Attending via DL Sites:

Bob Spino	Cherity Allen
Danielle O'Connor	Jennifer Lilly
Maureen Taylor	Mike Graf
Paul Casseri	Tim Clarke
Tim Cox	Scott Payne

### Absent :

Brian Russ	Chris Smith
Clark Godshall	Daniel Grant
David O'Rourke	James Frame
Jeffery Hazel	Jeremy Palotti
Joe Steinmetz	Kirsten Calkins
Lynda Quick	Lynn Fusco
Margaret Munson	Maureen Donahue
Melanie Conley	Mike Pavlock
Mike Watson	Patrick Flaitz
Rich Calkins	

### Administrative Items:

- *Call to order*
  - Advisory Council meeting was called to order at 1:00 p.m. by Greg Woytila
- *Roll call*
  - Introductions were made by region.
  - Welcome to Patricia (Pat) Bruce – Lancaster CSD
  - Membership updates: none at this time

- *Minutes of May 18, 2017*

Greg Woytila asked if there were any questions/corrections regarding the minutes of May 18, 2017 meeting and there were none. Karen Cuddy-Miller made the motion to accept the meeting minutes; Jim Fregelette seconded the motion. The minutes were unanimously accepted.  
(18-yes/0-no/0-abstain).

- *Approval of September 20, 2017 agenda*

Greg Woytila asked if there were any questions/corrections/additions regarding the agenda for the September 20th agenda there were none. Karen Cuddy-Miller made the motion to accept the agenda seconded by Mary Beth Genovese-Scuillion. The agenda was unanimously accepted (18-yes/0--no/-0 abstain).

**Presentations:** These will be the hour before the meeting begins no formal presentation by a vendor today. Will keep this moving forward.

**Broadband and Effectiveness of Network— Will Westoven**

- Network is operating as expected. There were a couple of districts that were down from a network and/or a power standpoint on the first day of school due to storms and a related fiber break that impacted their last mile to the hub location. This is the only significant outage recently.
- We are blocking iOS 11 upgrade from being seen by Apple devices through content filtering. This block does not allow the devices to see the upgrade is available, but does not stop the device from normal operation. We will be planning a staggered deployment strategy with districts to prevent a regional network outage. Districts will contact us to schedule when the block will be removed.

**Broadband Steering Committee Meeting – Will Westoven**

- Quarterly meeting last week we discussed same topics as above and the planning for performance issues of 1 of 1 incentives and Lola which is a distance learning tool for school districts to collaboratively work in a real time fashion.

**School Bus Wireless – Jan Mathis & Ken Koch**

- To start a service for having wireless on school buses. Ken Koch was successful this summer when he drove around 8 basketball players to see how the wireless would work. The devices when installed will employ a robust router on each bus and have up to 30 or 40 kids access that device. They tested several products and have selected two for the pilot. The primary is called Kajeet, the alternate is Cisco.
- The Kajeet product can be fully aided, Hardware and Internet access. The Cisco product is Hardware only. The difference is in trying to get it funded; BOCES needs to share services. With Kajeet districts can purchase data in bulk from Erie-1 BOCES pooling their bandwidth and data volume. The data pool is placed in the districts account and available for use across all buses. Data does not expire and rolls forward each month. The Cisco option Internet services are contracted per device, and does not include CIPA compliant filtering. To achieve the content filtering the device must be routed back through the districts LightSpeed. For these reasons BOCES can aid the hardware only in this initial pilot. BOCES is continuing efforts to develop a pooled cisco solution.
- A basic Kajeet mobile kit for a bus or a van as a mobile unit where you plug it in to a 12v outlet would be around \$850.00. We are very excited we have been able to get such a good entry point. Bandwidth will be approximately \$15.00 per 5GB allotment. We will start each device with a 5GB allotment until usage metrics are established. BOCES can aid the pooled Kajeet continuing

bandwidth usage. Additional data can be added to the account at any time via a Standard SAA (Service Agreement Adjustment) Letter. Included with the Kajeet plan is the cellular router, antenna, as well as the CIPA-compliant filtering, time-of-day controls, URL allow/deny controls, and access to reports and analytics.

#### **Smart Schools Bond Act updates—Michelle Okal-Frink**

New updates came out on September 20<sup>th</sup>. 364 approved plans some received their reimbursement, 37 are in initial review, 29 are in program area review, 103 in expenditure review, 37 available to the review board.

- July 14<sup>th</sup> was the last review board meeting. Special review board meeting was July 24<sup>th</sup> to approve Buffalo and Rochester schools. Hoping there will be a meeting this Fall as many districts in that 103 category that hope to get through that process. In the past, there have been two review board meetings per year - one January and July.
- There was also an amendment power point it is up in the <http://wnysmartschools.weebly.com/> as well.

#### **Education Law 2d—Michelle Okal-Frink**

- A group has been meeting with Temitope (Chief Privacy Officer) and working on guidance to be provided to the school districts. No date at this time that it would be released, but it is in process.

#### **2017-2018 793 Plan highlights—Jan Mathis, Michelle Okal-Frink, Rosanne Huffcut**

- **1.2** In the process of moving our primary site over to VTC.
- **2.1** STEM and Reading & Writing RFPs closed on August 28<sup>th</sup> with webinars being held on September 18<sup>th</sup> (STEM) and 25<sup>th</sup> (Reading & Writing). We anticipate the awards to go to the board in October.
- **2.2** Online Academy—  
<http://e1b.org/TrainingWorkshops/TechnologyIntegration/CSLO/Workshops/OnlineCourses201718.aspx>
- **2.3** Districts scheduled for the 2017-18 school year up to this point Wellsville CSD, Whitesville, Genesee Valley Central School, Westfield Academy and Central School, Silver Creek, Starpoint CSD, Cheektowaga Central, Cuba Rushford, Hamburg CSD, Williamsville CSD, Clarence Central School District, Depew UFSD, Holland, Bemus Point, Frewsburg Central School District.
- **2.6** STEM RFP closed on August 28<sup>th</sup>. Webinar will be held on Sept 18<sup>th</sup> and awards will take place at October board meeting.
- **5.1** Data for STAR, iReady, eDoctrina and Castle Learning are provided as part of the base data integration service or as individual extract services. Fast Bridge and AIMSWeb Plus are also available as individual extract services.
- **5.4** Fifty-Five districts currently participating in the Data Integration service. The base service includes integration of eSchool Data or PowerSchool data with commonly used Special Education, Cafeteria, Library, Transportation, Health, Notification and Assessment systems. A growing list of other system integrations are available at additional cost. Research on new data integration methods and improvements is ongoing.

The eSchoolData team is increasing the frequency of automated data loads for school districts and charter schools to a nightly basis. Extracts for the supported BOCES are being automated to load to Level 0 on a weekly basis. Also, testing of newly available automated imports of free/reduced lunch statuses via the eSchool Data GURU add-on data tools has begun. eSchoolData is continually creating new “zaps” for data integration with third party systems. They currently include Castle Learning, Destiny, Naviance, Nutrikids, NWEA, Transfinder, iReady, Ellevation, and more. eSchoolData is also implementing two-way data in certain cases utilizing “zaps” or Application Programmer Interface (API) integrations.

IEP and Cleartrack data upload automation has been implemented.

- **5.5** Data Warehouse simplified navigation interface.  
L2RPT Graduation Tracker report is being introduced to districts
- **5.7** Data Warehouse has begun implementation of Building-Level Security for all districts that have requested it. (approximately 8 districts so far)
- **5.8** A service is in place. Summer kick-off meetings were held with six districts participating in 2017-18.
- **7.1** Participation in our services is on the rise as we have completed implementations of 6 districts in Applicant Tracker, 2 in QWare maintenance and scheduling software, 1 in Textbooks and 2 in Raptor which is one of the visitor management systems we support.

### **2017-2018 Statewide RIC Goals update – Rosanne Huffcut**

- Status updates are posted to the WNYRIC Smart Schools website, latest update 9/12/17
- CBT listserv is notified with all updates as they become available from SED
- CBT roadshow at WNYRIC on 9/29/17
- RICs are investigating several data visualization tools including Cognos 11 for possible expanded services
- Building level access to the data warehouse is now in place
- Chief Privacy Officer formed an Advisory Board, includes representation from the RICs. Meetings are underway.

### **Standards Committee Minutes and Resolutions – Jan Mathis**

- **Resolutions:**

Below are three (3) recommendations from the WNYRIC Standards Committee meeting on August 23, 2017 for WNYRIC Advisory Council action:

Motion 1: Mike Murphy made a motion to change Veeam Backup and Replication under category 8. Server Backup, sub category Software, and list it as Veeam Backup Essentials. Seconded by: Dave Kajdasz Vote results: 9 Yes/0 No/0 Abstain (unanimous)

Motion 2: Ron LaVere made a motion to change Dell/Equallogic to be just be Dell and HP/Lefthand to be HP. Also, add a comment to read “others as required or recommended by specific supported services/applications”. Seconded by: Bob Spino Vote results: 9 Yes/0 No/0 Abstain (unanimous)

Motion 3: Dave Kajdasz made the motion to make the below referenced changes to category 11. Communications Equipment:

- Under sub-category A. Routers/Switches, change Avaya Systems to AvayaNortel/Extreme Systems. Add under Comments section, Combination of Avaya/Nortel purchased through Extreme.
- Under sub-category B. Wireless Access Points, change Avaya-Nortel Systems to Avaya-Nortel/Extreme Systems.
- Need to change Meru to Fortinet since Fortinet acquired Meru. Seconded by: Mike Murphy Vote results: 9 Yes/0 No/0 Abstain (unanimous)

Greg Woytila asked if there were any questions/corrections/additions regarding the motions and there were none. Mary Beth Genovese-Scuillion made the motion to accept the motions from the Standard Committee seconded by Pon Siminski. The motions were unanimously accepted (17yes/0no/1abstain)

**Informational update:**

- CBT Roadshow, September 29<sup>th</sup> from 9:00 a.m. to 12:00 p.m. in room B2a/b. There will be a webinar, but SED would like to see people in person at this event. Michelle will send to Mary Beth the link.
- Need another option for VoiP so Dale, Adam and Jan are heading to Rochester in early October to look at the Nortel System to see if that is a viable option for us.
- Will Westoven is planning to do a demo on the new enhanced security service on September 22, 2017 and a shorter demo will be available during the Tech Fest on October 13<sup>th</sup>. Goal is to have as many districts in the Enhanced Security service that will build a fabric and helps protect everyone.

**Round table with each region-**

- GST - nothing
- CA - nothing
- O/N - nothing
- Erie 2 - nothing
- Erie 1 – Mentioned the dates for the WNYRIC Service Presentations  
Reoccurring topics—keep the same topics as last year

**2017-2018 Meeting Dates:**

- Wednesday, December 6, 2017
- Thursday, March 8, 2018
- Thursday, May 17, 2018

Motion to adjourn meeting at 2:00 p.m. by Mary Beth Genovese-Scuillion seconded by Pon Siminski.

Respectfully submitted by: Pat Hochadel